



# NORTH PENN YMCA Employment Application

Date: \_\_\_\_\_

Branch \_\_\_\_\_

### North Penn YMCA Mission

Our mission is to make the community we serve a better place to live. Through our programs and activities, we strive to enrich and strengthen families; provide wholesome supervised recreation; offer positive learning, leadership and character development opportunities, and promote wellness for all people regardless of ability to pay.

**NAME:**

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

**Position Applying For:** \_\_\_\_\_ **Date Available** \_\_\_\_\_

**North Penn YMCA Hiring Policy:**

It is the policy of the North Penn YMCA that employment decisions shall be based on merit, qualifications, and competence. Except where required or permitted by law, employment practices shall not be influenced or affected by virtue of an applicant's or employee's race, color, religion, sex, national origin, age or any other characteristics protected by law. In addition, it is the policy of the North Penn YMCA to provide an environment that is free of unlawful harassment of any kind, including that which is sexual, age-related or ethnic.

**CRIMINAL CONVICTION RECORD SEARCH AND CHILD ABUSE REGISTRY CHECKS:**

So that we can provide the safest environment for our members, the North Penn YMCA requires a Criminal Conviction Record Search, a Child Abuse Registry Check and FBI background check. It is agreed that you have been informed that they will be performed, that you will conduct them, and that an appropriate response will be required to be employed at the North Penn YMCA. The cost of these checks are \$22.00 for the criminal & \$8.00 for child abuse and \$25.75 for the FBI fingerprinting. All clearances are the responsibility of the applicant unless otherwise stated.

**Harleysville Branch**

311 Alumni Avenue  
Harleysville, PA 19438  
215-256-0767

**Lansdale Branch**

608 East Main Street  
Lansdale, PA 19446  
215-368-1601

## NORTH PENN YMCA

**Indian Valley Branch**

890 Maple Avenue  
Harleysville, PA 19438  
215-723-3569

**Corporate Office**

2506 N. Broad Street,  
Suite 208  
Colmar, PA 18915  
215-368-9622

**Equal Opportunity Employer**



# NORTH PENN YMCA Employment Application

**Name**

**Email Address**

Position Applying For: \_\_\_\_\_ Date Available: \_\_\_\_\_

Salary or Hourly Rate Requesting: \_\_\_\_\_

Type of Employment:  Full Time  Part Time  Seasonal  Any

Have you applied for employment with any YMCA in the past? \_\_\_\_\_

Have you worked for any YMCA in the past? \_\_\_\_\_ (If yes, please explain): \_\_\_\_\_

Referred by: \_\_\_\_\_

## EDUCATION:

School Type	School Name, Street Address, State and Zip	Type or Course	Graduate? Yes No	Degree Received
High School	_____	_____	Yes No	_____
	_____			
College	_____	_____	Yes No	_____
	_____			
Graduate School	_____	_____	Yes No	_____
	_____			
Trade, Business or Other Training	_____	_____	Yes No	_____
	_____			



**EMPLOYMENT:**

Use this section to supplement information provided in your resume. Begin with most recent employer. List all employment, no matter how short the term. May we contact your present employer at this time? Yes  No

Company Name: \_\_\_\_\_

Employment From: (Mo-Yr) \_\_\_\_\_ To: (Mo-Yr) \_\_\_\_\_ Salary/Earning Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Name and Title of Immediate Supervisor: \_\_\_\_\_

Your Title or Position: \_\_\_\_\_ Description of your duties: \_\_\_\_\_

Reason for terminating or job change: \_\_\_\_\_

Company Name: \_\_\_\_\_

Employment From: (Mo-Yr) \_\_\_\_\_ To: (Mo-Yr) \_\_\_\_\_ Salary/Earning Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Name and Title of Immediate Supervisor: \_\_\_\_\_

Your Title or Position: \_\_\_\_\_ Description of your duties: \_\_\_\_\_

Reason for terminating or job change: \_\_\_\_\_

Company Name: \_\_\_\_\_

Employment From: (Mo-Yr) \_\_\_\_\_ To: (Mo-Yr) \_\_\_\_\_ Salary/Earning Start: \_\_\_\_\_ Finish: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Name and Title of Immediate Supervisor: \_\_\_\_\_

Your Title or Position: \_\_\_\_\_ Description of your duties: \_\_\_\_\_

Reason for terminating or job change: \_\_\_\_\_



ACTIVITIES & SKILLS:

Please List All School and Community Activities: (Sports, Volunteer Work, Community Agencies, Offices Held, Service Clubs, Special Events, etc.)

Did you ever serve in the Military or Reserves? Yes No Are you active reserve? Yes No If yes, please give a description of your duties and responsibilities as they might apply to the position you are applying for?

Other Special Characteristics, Interests, or Hobbies that might bring skills to the position:

Computer Knowledge: Have you ever used a Personal Computer (PC)? Yes No

Have you used any of the following software: (Check all that apply)

Word Excel Publisher Power Point

PERSONAL AND REFERENCES:

Have you ever been convicted of a: Misdemeanor Felony If yes, give date: If Yes, explain:

Are you a U.S. citizen or alien immigrant? Yes No If not, are you prevented from becoming legally employed because of VISA or immigration status? Yes No 1-151-Alien Registration #:

Person to be notified in case of emergency: Name Business Phone # Home Phone #

References: (List the minimum of two business or work related references and one personal reference that we can contact.)

Name: Relationship or Title: Phone:

Name: Relationship or Title: Phone:

Name: Relationship or Title: Phone:

I witness and affirm that all information provided to be true to the best of my knowledge.

Applicants Signature

Date